

Department of Film and Media Studies
FILM 399 Request/Requirements Form

FILM 399: Internship

Enrolling in 399: Internship class is required if you wish to receive academic course credit for your internship.

Although the Department of Film and Media Studies can help find internships for students, students are encouraged to work with the Career Center or engage companies directly to secure an internship position.

Once you have secured an internship offer from a company *but before you officially accept*, you should approach a member of the Film and Media Studies faculty to supervise the internship. Permission of a Film and Media Studies faculty member is REQUIRED in advance. Under no circumstances will retroactive credit be given.

Requirements: The internship must be a minimum of 10 hours per a week. Students will meet with their faculty advisor regularly and must complete writing assignments per their advisor's instructions. Common assignments include weekly journals and/or final papers.

Prerequisite: Students MUST be Film Studies or Media Studies majors or minors to enroll in FILM 399 and should be close to completing their course of study.

Though FILM 399 is repeatable, it will only fulfill one elective requirement for a major or minor.

Student Name: _____

Emory ID: _____

Date of Request: _____ Semester of Internship: _____

List your other classes in Film and Media Studies: _____

Credits for Internship: _____

Requested Advisor for Internship: _____

Estimate of Hours Per Week Commitment: _____

On an attached page, give a detailed description of the internship, what kind of work you will be doing in the position, and how you think the experience will enhance your academic course of study.

By signing below, you agree to fulfill the writing and meeting requirements set forth by your faculty advisor for the 399 Internship class:

Student's signature: _____

Requested Advisor's signature: _____

Date: _____